



Washington State
Department of Transportation
Paula J. Hammond, P.E.
Secretary of Transportation

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May 16, 2011

Mr. Dennis Dowdy
Public Works Director
City of Auburn
25 West Main Street
Auburn, WA 98001-4998

**2011-13 Transportation Budget
Federal Funding**

Dear Mr. Dowdy:

WSDOT is pleased to advise you that in the 2011-13 Transportation Budget the following project was selected to receive federal funding. The federal funding is limited to:

Auburn Way South Pedestrian Improvement Plan **\$100,000**
Scope: For the SR 164 Auburn Way South pedestrian improvement plan to supplement the Pedestrian & Bicycle Safety project.

These federal funds are available at 100 percent and require no local match.

In order to meet the state and federal requirements, the following are required:

- Project funding packages must include the following new federal mandatory information or your project cannot be authorized:
 - ✓ **Central Contractor Registration (CCR) expiration date.** This new federal mandatory requirement that all local agencies receiving any federal funds must be registered in the Central Contractor Registration (CCR) at <https://www.bpn.gov/ccr/default.aspx>. Agencies must have a DUNS number to register in the CCR. In addition, all agencies must update/renew their registration annually to maintain an active status. It is essential your agency review the information on the website to ensure authorization of your project is not delayed.
 - ✓ **Place of performance:**
 - Nearest (city) – provide the name of the nearest city to where the work is located. For projects that span multiple locations, provide the name of the city where the majority of the work is located.
 - 9 digit Zip Code – provide the zip code where the majority of the work is located.

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- Project must be obligated by **May 31, 2012**.
- Quarterly Project Report is required to be completed by the end of March, June, September, and December to maintain funding. The online database can be found at the following website: <http://www.wsdot.wa.gov/TA/ProgMgt/QPR/QPR.html>. To access the database, your account name is **Auburn** and password is **Aubur275** (the password is case sensitive).

To obligate funding for the project, please refer to the information above and your Local Agency Guidelines (LAG) manual for additional information. Projects utilizing federal funds must be included in your current Transportation Improvement Program (TIP). Once your TIP amendment is approved, WSDOT will amend the Statewide Transportation Improvement Program (STIP).

Project expenditures incurred before receiving notice from H&LP of federal fund obligation are not eligible for reimbursement. As a reminder, H&LP encourages all agencies to submit monthly progress billings to ensure timely reimbursement of eligible federal expenditures.

For assistance please contact Ed Conyers, your Region Local Programs Engineer, at 206.440.4734.

Sincerely,



Kathleen B. Davis
Director
Highways & Local Programs Division

KBD:st:sas

cc: Ed Conyers, Northwest Region Local Programs Engineer, NB82/121
Charlie Howard, Transportation Director, PSRC